



Welcome Educator:

Thank you for your interest in the 2nd Annual Oxnard Insect Festival, scheduled for Saturday, June 4, 2022 at Oxnard's Plaza Park. We invite you to join us as we give Ventura County an opportunity to learn how insects impact our lives both locally and globally. But please act promptly to guarantee your place as booth space is assigned on a first-come, first-served basis.

Educational booths are free. No products may be sold from them. For your convenience, the educational application packet is attached and includes:

- Educational Booth Information
- Educational Booth Application
- W-9

Educational applications must be received no later than **Friday, May 6, 2022**. Early submissions are greatly appreciated and allow us to better promote both you and the festival, as well as create a festival map which attendees will use to find you.

In addition to educational booths, we will have food vendors, arts / crafts and commercial booths, and entertainment, most oriented to our insect theme.

We look forward to working with you to help the public gain a better understanding of the role insects play in our world, as well as making this year's event as successful as our first.

For further information, you may contact me via email at yolanda.pina@oxnard.org or by calling the City of Oxnard Recreation office at (805) 385-7995 or my cellphone, (805) 377-5820.

Sincerely,

Yolanda Piña
Oxnard Recreation Coordinator

2022 Educational Booth Information

Please read these event rules BEFORE submitting your application

All education booths must provide the community with information on the insect world. We reserve the right to deny vendors, limit number of spaces available to vendors, and limit the types of vendors with the goal of providing a well-balanced event.

FESTIVAL SPECIFICS

Saturday, June 4, 2022
10 a.m. - 4 p.m.
Oxnard's Plaza Park
Vendor check-in/set up, 7:30 a.m.

WHAT IS AN EDUCATIONAL BOOTH?

Please design your educational booth to provide opportunities for the public to learn more about insects, their role in our world, and how to care for them, among other insect-oriented topics. Include ways the public might interact with insects at your booth, crafts you might involve them in, or other interactive learning techniques centered on creepy crawlies. Educational booths will not be allowed to sell any product.

DEADLINES

The application deadline for all educational booth applications is **Friday, May 6, 2022**. There is no charge for education booths.

CANCELLATIONS

This is a "rain or shine" event, so please be prepared for all possible weather conditions.

BOOTH SPACES

Please bring your own canopies, tents, chairs, tables, and individual trash cans, as needed.

ELECTRICITY

Electricity will be available if requested on your application. We cannot accommodate last-minute requests. You must provide your own heavy-duty, three-prong power cord for the distribution box. Be sure to consider the amps being used when selecting a cord gauge.

COMPLIANCE WITH THE LAW / PROHIBITED ITEMS

All vendors must comply with all necessary and applicable local, state, and federal laws, as well as all ordinances and applicable fees.

Animals are not permitted within the Festival area, except for registered service dogs.

No weapons allowed. No alcoholic beverages are allowed.